

Lorain Harbor Boat Club

House and Grounds Rules – June 4, 2021

I. Non-Harassment Policy

- A. Club members and their guests shall treat each other with courtesy and respect at all times. Sexual harassment, racial slurs, actual or threatened physical violence, bullying, aggressive or belligerent behavior, and other forms of harassment will not be tolerated and will be subject to investigation by the Grievance Committee and disciplinary action by the Board, up to and including expulsion from the Club.

II. Reciprocity with Recognized Boating and Yachting Clubs

- A. The Club extends reciprocity to members of clubs that are members of the Inter-Lake Yacht Association and other recognized yachting/boat club organizations to the extent of allowing access to the Club and Club functions not specifically excluding nonmembers, and the rental of transient dock space. Additional benefits may be agreed upon with individual clubs.
- B. The Club discourages charging any expense by Club members to any other club, regardless of the other club's policy. In the event that a Club member charges any expense to the Club via another club, any such expense shall be due and payable immediately upon receipt of the invoice from the other ILYA club. A ten percent service charge, with a minimum of \$20.00, will be added to all such charges. Additional late fees of 5% per month will accumulate on any unpaid balance.
- C. The Club shall not extend credit to visiting members of other clubs.

III. Guests

- A. Members are responsible for the behavior of their guests, including any damages caused by their guests, and for ensuring that their guests comply with all Club rules.
- B. The member must be present when his/her guests are present.
- C. To comply with IRS guidelines, each member shall be limited to seven guests at a time, and the member shall pay for any service, food, drink or goods provided by the club. This limit does not apply when the guests are primarily invited to the member's boat and use of Club facilities is minimal, incidental to the entertainment of guests on the member's boat, and does not involve purchases of goods or services from the club. The gas dock is a separate business entity, open to the public; there are no restrictions on guest purchases from the gas dock.
- D. A parent or other legal guardian must be present when persons under the age of 18 are on Club premises, except when:
 - 1. the underage person is participating in a Club-sanctioned event/program specifically designed for persons of that age.
 - 2. the underage person's parent or legal guardian has explicitly authorized the underage person to be under the care and supervision of another Club member over the age of 18.

IV. Expense Reimbursement

- A. All expenses incurred by members for Club purposes intended to be reimbursed must be approved by the Board.
- B. Expenses should be pre-approved by the Board. Expenses incurred without preapproval are not guaranteed reimbursement.
- C. All expenses must be submitted on an expense report, using the form approved by the Board. All expenses reports must include detailed receipt(s) or invoice(s). A credit card statement or credit card receipt is not sufficient.
- D. Expenses must be submitted within 45 days of incurring the expense unless other arrangements are authorized by the Board. Expenses submitted after 45 days are not guaranteed reimbursement.

V. Ground Rules

- A. Active, Associate, and Lifetime members have access to the Clubhouse 24/7. If you are the last one leaving, it is important to lock the Clubhouse door and the main gate. Failure to properly lock up when leaving may result in suspension of this privilege on an individual basis.
- B. Social member's access to the Clubhouse is restricted to posted hours, unless accompanied by an Active, Associate, or Lifetime member.
- C. Use of the kitchen in the main clubhouse is restricted to bar employees and authorized bar volunteer members, except during Board sanctioned Club events specifically authorizing the use of the kitchen.

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- D. Reservations for club events are binding after the reservation deadline. Cancellations after the reservation deadline, or no-shows will be billed to the member making the reservation.
- E. Smoking, including e-cigarettes or vaping, is not permitted in the Clubhouse or on the patio. Cigarette butts must be discarded in proper containers. Smokers are encouraged to stay downwind from the patio.
- F. Pets must be on a kept on a leash or confined on a boat at all times while on Club premises. Pets are not permitted in the Clubhouse (except certified service animals).
- G. Fishing is prohibited in the boat basin, including fishing from a boat docked in the boat basin.
- H. During the boating season, parking is not permitted within the fenced club property or dry-sail areas except for active loading/unloading, while working on a boat that is not in the water, or while working on a club maintenance project. Parking with a valid handicap permit is always permitted within the fence line. Parking while working on a boat may be restricted during Club events. The driver must remain in the vicinity while their car is parked within the fence line. The board may also set specific exceptions to this parking policy. All members and guest vehicles must be moved to the upper parking lot when boating or otherwise leaving the property. Violation of this policy can result in your vehicle being towed at owners expense.
- I. Fire Arms and other dangerous ordnance, including those with concealed carry permits, are not permitted on Club premises except:
 - 1. by duly authorized law enforcement officials while on duty and in the performance of their duty.
 - 2. to the extent allowed by law, firearms may be kept locked in a car in the upper parking lot or locked in a members boat.
- J. No person may remove any Club property without explicit authorization from a Flag Officer or the Club manager.
- K. Use of Club tools, portable equipment and club supplies on site must be approved by the Commodore, Vice-Commodore, or Club Manager. The member using these will be responsible for any damage or loss of the tools and portable equipment.
- L. No swimming is permitted within the boat basin or from the seawall.
- M. All members and guests are encouraged to don life vests prior to walking out onto catwalks or docks. Children under the age of 12 must wear life vests within 10 feet of the boat basin or seawall.
- N. Dock boxes must be confined to the triangular area at the head of dock piers and catwalks, or within thirty inches of the wall along D dock. All dock boxes and their method of installation must be approved by the Board or Dock committee.
- O. No modifications to docks is permitted without approval of the Board or Dock committee. Anything which requires drilling a hole or use of a nail or screw is a modification.
- P. All oil or fuel spills or leaks must be reported to the Club Manager immediately, who will determine if it is necessary to report the spill to the Coast Guard or other authority. The owner is responsible for clean-up costs.
- Q. All vessels must be tied up securely at all times, with dock lines of suitable size and in good condition. Vessels inadequately secured may be secured by Club personnel to prevent damage to other vessels or the docks. The boat owner will be responsible for costs incurred.

VI. Transient Docks

- A. Active and Lifetime members may make occasional use of open docks on a space available basis for day dockage of boats they own that are not docked at the Club. Overnight dockage will incur a transient dock fee equal to 50% of the transient dock fee for non-members. Use of the docks must be cleared with Club manager on a case-by-case basis: space available will take into account transient dock reservations, and Club events.
- B. Boats being used to support Club-sanctioned events may use available docks overnight without charge for the duration of the event.
- C. Transient dockage for non-members is controlled by the gas dock manager.

VII. Yard Services and Work

- A. Travel lift, hoists, and other yard services are available only to Active and Lifetime members except on an emergency basis, and for boats participating in Club-sponsored regattas or other Board-sanctioned boating events specifically open to non-members.

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- B. Only trained and authorized employees and members are permitted to operate the travel lift.
- C. Contractors working on a member's boat on Club premises must be approved by the Board prior to beginning work. Proof of insurance coverage must be provided.
- D. Boat owners and their volunteer helpers may work on their own boats on Club premises. All work practices must comply with Clean Marina guidelines. (see Clean Marina rules.)
- E. Tarps must be used for any painting, scraping or sanding operations. Power sanders or grinders must be connected to a vacuum for dust collection. Spray application of paints or other coatings is not permitted.
- F. Boats in dry sail or winter storage shall not be connected to shore electrical power except while the owner/contractor is present and working on the boat.
- G. The Club does not have facility for hazardous waste disposal. The boat owner is responsible for proper disposal of hazardous waste offsite. (e.g.dust and chips from sanding or scraping, oil, transmission fluids, coolants, antifreeze, paint, solvent, oil, fuel, rags or wipes contaminated with any of these substances, and any other hazardous waste.)
- H. The Club does not have facility for large volumes of trash such as shrink-wrap. The boat owner is responsible for removing shrink-wrap and other high-volume waste from the Club. Recycling is encouraged.

VIII. Bar Rules

- A. Alcoholic beverages purchased from the Club bar must be consumed within the Clubhouse or on the Clubhouse patio. The bar is not permitted to sell package goods.
- B. Alcoholic beverages not purchased from the Club Bar are not permitted within the Clubhouse or on the Clubhouse patio at any time.
- C. Only specifically-authorized employees or specifically-trained and authorized volunteer Club members may operate the Bar or Kitchen.
- D. Only Club members may make purchases from the Club Bar, except registered transient dockers, visiting members of recognized boat/yacht clubs, and participants in Club sanctioned events open to the public (such as regattas and fishing tournaments) during the event. Members may purchase food or drinks for their guests. Identification may be required to confirm membership.
- E. The Board shall establish and post normal operating hours for the Bar.
- F. The Club does not extend credit. All tabs must be paid in full before leaving the premises.

IX. Club House Rental

- A. Only Active or Lifetime members in good standing, a recognized non-profit organization, or an organization whose purpose aligns with the Club's purpose of promoting recreational boating may rent the Clubhouse for non-Club events.
- B. Club-sponsored events will have priority. Member requests for use will be considered in the order received.
- C. All use of the Clubhouse for non-Club events must be approved by the Board.
 - 1. Use of the Clubhouse must be requested in writing, using the form approved by the Board, to the Commodore, copied to the Secretary.
 - 2. Request for use of the Clubhouse must be received in time for the Board's consideration at a regularly-scheduled Board meeting.
 - 3. The request must include details of the event, including date, time, expected number of guests, how the Clubhouse and grounds will be used, and whether a bartender to serve alcoholic beverages will be required.
- D. The request must be covered by the Club's insurance to be accepted.
- E. The Board will accept or reject the request on its own merits, including but not limited to whether the event furthers the Club's purpose.
- F. The Active/Lifetime member renting the Clubhouse must be present during the event and is responsible for the behavior, and damages caused by attendees of the event. All Club rules apply.
- G. Organizations renting the Clubhouse must be sponsored by an Active or Lifetime member, who will be responsible for the behavior of the Organization during the event.

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- H. The rental fee is established by the Board and may vary depending on the nature and timing of the event.
- I. If alcoholic beverages are served, they must be purchased from the Club Bar. An additional fee to pay the bartender will be incurred. Only bartenders authorized by the Board may tend bar at the Club Bar.
- J. The member renting or sponsoring an organization renting the Clubhouse is responsible clean-up after the event, including removal of trash generated. If the member does not fulfill this requirement, the member will be charged on a time and material basis for clean-up, with a minimum of \$100.00.
- K. Members should be respectful of “private” member events, but shall not be denied the use of Club facilities, including access to the Bar if the Bar would normally be open during the event.
- L. Use of the Club facilities for illegal activities is prohibited.
- M. Any Club officer or a Club Employee authorized by the Board may terminate an event if these conditions are not followed.